

Holiday Art Fair Entry Form

Saturday, November 19 at the Lawrence Arts Center
A Seasonal Art Show Presented by
the Lawrence Art Guild
Deadline October 1, 2016

Please read the attached info sheet. Keep info sheet & photocopy of your entry form for reference.

Name: _____ Phone: _____
Last First

Business Name: _____

Address: _____ E-mail: _____

City: _____ State: _____ Zip: _____

Medium: _____ KS State Tax ID#: _____

Entry Fee (Please check appropriate box)

LAG Member \$40

Non-Member \$60

Senior Citizen LAG Member \$35

Senior Citizen Non-Member \$55

I wish to rent panels - \$15 each (3'w x 7'h)
Artist will set up panels (Indicate number needed)

Guild also retains 10% commission on all sales.
Submit check, money order or cash for entry fee due.
Make checks payable to Lawrence Art Guild.

Artist Needs (Please check all appropriate boxes)

**Note: Artists must provide their own tables and panels.
6 ft. maximum please**

Electrical Outlet

I would be happy to
be on the upper
level.

**ARTISTS MAY NOT USE NAILS
IN ANY OF THE WALLS AT
THE ART CENTER.**

I will use the electronic file for post cards
send to my email _____

I will help distribute posters

Entry Materials Checklist

Completed Entry Form

Minimum 4 Color Prints of your work as well
as a sketch or photo of your booth layout.

Entry Fee

SASE for Screening Notice & Photo Return

Mail Before Deadline: 10/1/2016

MAIL TO:

Lawrence Art Guild
Holiday Art Fair Entry
P.O. Box 1357
Lawrence, KS 66044-8357



Holiday Art Fair

A Seasonal Art Show
Presented Annually

by the

Lawrence Art Guild
November 19, 2016

at the Lawrence Arts Center
940 New Hampshire
Lawrence, Kansas

Calendar:
October 1st

Deadline for receipt of entries

October 16th

Screening notices & photos returned

October 16th

Specifics of Set-up Sent to artists

Saturday, November 19th

Final setup 7:00-9:00

Holiday Art Fair open 9:00am-4:00pm

ARTIST CHECKOUT 4:30pm-6pm

The Lawrence Art Guild's Holiday Art Fair

A one-day event offering area artists a seasonal exhibition and sales opportunity. Live music is scheduled throughout the day. The Guild retains a commission of 10% on sales which enables us to fulfill our mission statement and support area artists and artists grants.

Eligibility

The Fair is open to any artist 18 years of age or older. All media are eligible. **Only your original art and reproductions of your original art are eligible for display and sale.** Original works must make up the majority of the work displayed. **Items made from non-original or commercial patterns, molds, or kits are not eligible.** The Lawrence Art Guild reserves the right to refuse any entry application. The Guild also reserves the right to remove any items that may appear in your display that were not represented in entry photos, or that are otherwise deemed ineligible or unsuitable for display.

Entry Requirements

1. A completed entry form plus 4 color prints of your work-including 1 photo or sketch of your typical display. If entering/displaying more than one medium submit three additional prints for each medium.
2. The appropriate Entry Fee.
3. A SASE with sufficient size and postage for any photos you wish returned.
4. Artists may request posters to put up around their community. Please make sure to state how many posters you will need. #Needed _____
5. Deadline for receipt of entries: Saturday, October 1st.

Screening and Selection

A screening committee will review entries for originality, overall artistic quality, and display requirements. High quality or professional photos will give you the best chance for consideration. Holiday Art Fair postcards will be e-mailed to each artist for their use. There will be Guild volunteers available during the Fair for assistance.

Display

Remember, display space is limited. You will be assigned a display space averaging 6 feet wide. Every effort will be made to meet your requirements. Plan to supply your own display fixtures. A limited number of spaces have electric outlets. **Tables are not available.** Artists may not hang anything on LAC walls. Artists must provide panels for hanging objects. Space set-up is Saturday morning. Friday Evening set-up TBA.

Check-Out at End of Fair

Artists must checkout at the end of the Fair, whether or not they have sold any work. A 10% commission on sales will be collected and artists will receive receipt for tax purposes. Have your sales total ready. Please help to clean up your area during take-down. (NO EARLY TAKE-DOWN PLEASE)

Entry Fee

LAG members - \$40

Non members -\$60

Senior Citizens: (60 years & over)

member - \$35 non-member - \$55

If you are not accepted, the entry fee is returned less a \$5 non-refundable Screening Fee, along with the Screening Notice and your photos. Fee may be paid by check, money order, or cash. Make checks or money orders out to: Lawrence Art Guild.

Mail all entries to:

Lawrence Art Guild

Holiday Art Fair Entry

P.O. Box 1357

Lawrence, KS 66044-8357

**DO NOT MAIL ENTRIES TO THE LAWRENCE ARTS CENTER*

Questions? Want to Volunteer?

Contact Linda Baranski, Holiday Art Fair Chairperson

lawrenceartguildassociation@gmail.com

Check us out at www.lawrenceartguild.org